



**Marie Collins
Foundation**

*Supporting recovery from
technology-assisted child
sexual abuse*

www.mariecollinsfoundation.org.uk

PERSON SPECIFICATION

Participation and Engagement Officer

Essential Upon Appointment

Qualifications 4 GCSE grade A-C or grades 4-9 or equivalent experience

Experience

- Understanding and/or experience of project work to deadlines.
- Experience of working with community groups.
- Experience of collaborative working with outside organisations.

Skills and Knowledge

- An understanding of the issues relating to child sexual abuse.
- An understanding of methods that can be used to engage individuals in participation.
- An ability to use a range of software packages.
- Collaborative/partnership working.
- To be able to meet deadlines and provide progress reports.
- Ability to juggle multiple tasks on sometimes short deadlines.

Desirable on Appointment

(f not attained, development may be provided for successful candidate)

Experience

- Working in the charity sector.
- Experience of working with diverse communities.
- Experience of working with victims and survivors of online sexual abuse.

Skills and Knowledge

- Quality Assurance systems and processes.
- Ability to use social media platforms and online marketing tools.

Essential Upon Appointment

Personal Attributes

- Care passionately about and the rights of victims and survivors.
- Excellent communication skills.
- Willingness to work outside of standard office hours as and when required.
- Have a result-oriented mindset.
- Ability to work under pressure and to deadlines and react quickly when unexpected demands from the external environment occur.
- Team player capable of maintaining confidentiality, discretion and supporting others.
- High level of individual accountability that promotes the values of the organisation.

Other Requirements

- Committed to MCF's vision and ethos.
- Demonstrable commitment to equality and diversity.
- Committed to Continual Professional Development (CPD).
- Motivation to work on behalf of children, young people and their families.
- Enhanced DBS clearance

Other Requirements

- Full driving licence and regular access to a car.